

SAN DIEGO COUNTY CODA
COMMUNITY BUSINESS MEETING

ANNUAL ELECTIONS

JANUARY 21, 2023 | 10:00AM

These positions are a great way to provide service to the community, receive support from other members, & grow in your recovery. Matters that affect our community are brought to this meeting, discussed & voted upon. Everyone who attends has a voice.

OFFICER POSITIONS

Alternative Community Representative

Alternative Regional Representative

Recording Secretary

Treasurer

Parliamentarian

CHAIRPERSONS POSITIONS

Workshops, Seminars and Panels

Public Info / Mail

Public Info / Internet (webmaster)

Outreach

Newsletter

Meeting List

(Please see page 2 for description of each position)

Qualifications: 1) Active in CoDA for 1 year; 2) Familiarity & commitment to practice the 12 steps and 12 traditions; 3) Attend 4 of the last 6 community business meetings (if attended less than 4, start in acting committee role)

Meetings are held monthly, on the 3rd Saturday of each month, from 10 am - noon.

Interested in providing service to our community? Want to learn more about these positions?

Come to the next meeting on Zoom.

Dial In: (720) 707-2699; Meeting ID: 883 4535 8086; Password SDCoda

Alternative Community Representative: Serves in the absence of the Community Representative, who prepares an agenda for the monthly meetings and conducts the meetings

Alternative Regional Representative: Serves in the absence of the Regional Representative, who represents the Committee by attending four SoCal Board Meetings held each year; reports events and business of that group to the Committee.

Recording Secretary: Takes and transcribes the minutes of the monthly Committee meetings and distributes to the Committee

Treasurer: Records income & expenses; reconciles bank accounts; pays bills and reimburses committee members for expenses; collects 7th tradition; prepares and mails acknowledgement letter; prepares an annual budget; signer on the Committee's bank account

Parliamentarian: Ensures that the Committee's meetings are conducted in accordance with the Twelve Traditions, The Committee's group conscience, and parliamentary procedures established by the Committee

Workshops, Seminars and Panels: Creates and coordinates, with the help of volunteers, Super Seminar Saturday and other events, which offers support to the fellowship and raises funds for the CoDA Community.

Public Info/Mail: Picks up mail from our PO Box in Rancho Penasquitos and disperses it to the appropriate committee member

Public Info/Internet (webmaster): Maintains our website and prepares e-newsletters

Outreach: Coordinates the activities of committees which facilitate community outreach by participating at fairs and other local events, and which spread awareness through communication with mental health professionals, bulletin board flyers, etc

Newsletter: Edits the monthly newsletter and coordinates with the Webmaster to post Newsletter

Meeting List: Updates the Community Business Meeting Phone List and San Diego County Meeting Schedule. Provides updated Meeting Schedule to webmaster who posts on our website