

CODA International Service Conference Volunteer Positions

The International CODA Conference is coming to San Diego in October! Volunteers are needed in 2-3 hour shifts to help with the event staffing and assisting delegates and attendees.

A handful of roles are listed below along with a brief description of the position. If you are interested in sharing a few hours of your time, please open the corresponding spreadsheet in your internet browser, chose a time slot that fits your schedule and fill in your name, phone #, email address and close the browser window when finished. You may volunteer for as many positions or time slots as you would like.

If you have questions, the leader's contact information for each volunteer role is listed at the top of the spreadsheet. If you signed up to volunteers and have had a change of plans, please go back into the spreadsheet and remove your name and contact information that way another person may fill the open role.

Thank you for your service!

Event Assistants:

Event Assistants are needed during each of the CODA conference workshops on Friday, October 12 through Sunday, October 14 to be helpful to workshop presenters with passing out worksheets and materials, running a PowerPoint presentation, etc. Time slots are 2-3 hours long from 7:45 AM – 5:30 PM depending on the day.

Event Assistants are also needed Tuesday, October 9 through Thursday, October 11 from 12 PM – 6 PM. Time slots are 3-hour shifts. In this service role volunteers must have a car to run errands or take delegates to a local grocery store, Fedex Kinkos, Target, etc. to pick up various supplies.

[Click here to volunteer to be an Event Assistant.](#)

Hospitality Room Hosts:

Volunteers are needed to staff the conference Hospitality Room from Thursday, October 11 through Sunday, October 14 from 6:30 AM – 5 PM depending on the day. Time slots are 2-3 hour shifts. The Hospitality Room will provide a location for delegates and attendees to take a break, get a snack and fellowship. Volunteers will assist with hosting guests, putting out food, snacks and beverages, making coffee and keeping the room tidy.

[Click here to volunteer to be a Hospitality Room Host.](#)

Literature Sales:

Volunteers are needed to assist with selling CODA literature to conference attendees and delegates from Thursday, October 11 through Sunday, October 14 from 7 AM – 6 PM depending on the date. Time slots are 2-3 hour shifts. Volunteers must be comfortable with monetary transactions and properly accounting for them.

[Click here to volunteer to sell literature.](#)

Welcome Table:

Volunteers are needed to staff the CODA conference Welcome Table from Thursday, October 11 through Saturday, October 13 from 8 AM - 6 PM depending on the day. Time slots are 2 hours shifts. Volunteers will assist attendees with questions and pass out information (provided) about CODA, the conference and local area amenities and attractions.

[Click here to volunteer to staff the Welcome Table.](#)

Conference Greeters:

Volunteers are needed to greet and assist conference attendees with onsite directions to registration, workshops, hospitality, etc. on Friday, October 12 and Saturday, October 13. Time slots are 1.5-2 hour increments from 7 AM - 1:30 PM.

[Click here to volunteer to be a Conference Greeter.](#)